LIBRARY

UCSB Library is excited to kick off UCSB Reads 2021 this quarter, a program that brings the campus and Santa Barbara communities together to read a common book that explores compelling issues of our time. Now in its 15th year, this year’s selection is *When They Call You a Terrorist: A Black Lives Matter Memoir* by Patrisse Cullors and asha bandele.

Students, faculty, staff, and community members are invited to participate in programming including virtual talks, panel discussions, film screenings, exhibitions, and other events to explore the book’s themes. This includes a free live virtual public lecture by author Patrisse Cullors on May 12, 2021.

To help students get a copy of the book, we’re partnering with the Campus Store to distribute free print copies to any student who comes to the Campus Store between 11 AM-1 PM daily during the week of January 11, 2021. Please share this information with your students.

If you are an instructor interested in teaching the book in the winter or spring quarter or if you need help adding the Glose Education external tool to a Gauchospace course site, see more information here or contact UCSBReads@library.ucsb.edu.

Here are some of the ways UCSB staff can get a copy of the book:

**CHECK OUT A COPY FROM THE LIBRARY**

UCSB Library has five print copies available to check out. These can be delivered via the Library’s pickup and mail delivery service.

**REQUEST COPIES FOR YOUR BOOK CLUB**

UCSB Library has copies of the book available for staff and departmental book clubs. Write UCSBReads@library.ucsb.edu with the name of the book club and number of books requested.

**REQUEST AN EBOOK**

CAMPUS

This confidential therapy group will offer a reflective space to discuss how we can find meaning and fulfillment in our personal and professional lives. Together we will explore ways to connect to the excitement we once felt that inspired us to be part of the campus community. We will discuss ways we can move toward a brighter future, while fostering satisfaction, connection, and positive feelings.

This six-week confidential therapy group will meet weekly between February 4 to March 11. This is a closed group, so space is limited.

Facilitated by: Pati Montojo, Ph.D., ASAP Manager, Licensed Psychologist
Melissa Cordero, Psy.D., ASAP Licensed Clinical Psychologist
Veronica Franco, M.S., ASAP Practicum Clinician

- Thursday, February 4 at 1:00-2:00 pm
- Thursday, February 11 at 1:00-2:00 pm
- Thursday, February 18 at 1:00-2:00 pm
- Thursday, February 25 at 1:00-2:00 pm
- Thursday, March 4 at 1:00-2:00 pm
- Thursday, March 11 at 1:00-2:00 pm

RSVP: asap@hr.ucsb.edu

This quarterly schedule contains information on all upcoming HR trainings, including classes and workshops in the following programs:

- Supervisory Certificate Program (SCP)
- New Employee Orientation and New Employee Benefits Orientation and the First Year Experience
- UCPATH Training
- UC People Management Series and Certificate Program
- My UC Career Website

ACADEMIC LIBRARIES

**The Year in Review**

This episode looks back at 2020 and the podcast’s eight months of discussions about the impact of the pandemic on higher education and vulnerable college students.

Erin Hennessy, a vice president at TVP Communications, joined us to talk about what we learned during this unprecedented year. The episode also features portions of interviews from the previous 34 episodes, including discussions about the pivot to distance education, the difference between “toxic positivity” and trying to be hopeful, the enrollment hit felt to the industry (particularly community colleges) and how the pandemic exposed and exacerbated pre-existing problems in higher ed.

Listen today

What is currently on your librarian backburner? We’d be willing to make a few bets on the content of those pots growing cold. Maybe we would find a weeding project on pause, a draft of an article gathering dust, or that meeting agenda you know you can throw together only hours before the actual meeting. LibGuides maintenance would probably be found on most of our backburners, too.

When the academic year begins and the instruction requests, committee meetings, and consultations begin to crowd our calendars, LibGuides upkeep can easily fall by the wayside. Updating broken links, tweaking code for enhanced accessibility, and cleaning up our asset lists can be tedious, and often uninspiring work. Anyone who has faced down a long list of broken links can likely attest to this.
As announced during this month’s all-library meeting, we would like to invite you all to join the #gratitude channel on Slack.

This channel was created to be used as a space to express gratitude, celebrate the small wins and the learning moments, and show appreciation and recognition for all of the work we do.

If you are new to Slack and need more information on how to sign-up, download the desktop app, etc. please see these helpful pages on the Wiki, provided by Library IT:

- Slack - Connecting to Library
- Slack - Installing the Windows Desktop Application

If you are already a Slack user, but need assistance with finding and adding the #gratitude channel, here are instructions from the Slack Help Center.

Campus administration has approved the Library’s plan for a soft closure from Monday, December 28 through Wednesday, December 30. The Library will be closed in observance of official administrative holidays on December 24, 25, 31, and January 1. The Library will reopen for Winter Quarter on Monday, January 4.

Remote work will continue to be offered during the soft closure, December 28-30, but the Library will be closed and will not provide any services remotely or on-site. This is different from past years when the Library observed a hard closure from Christmas Eve through New Year’s Day and a small number of employees continued working via exceptional request.

All library employees will have the choice of working during the soft closure, applying vacation or compensatory time, or a combination thereof. All employees should discuss their plan for the soft closure with their supervisor.

**Be sure to clear your browser cache to see the most up-to-date training schedule.**

Or visit the HR training website at: https://www.learningcenter.ucsb.edu/

- **Continued**

Library IT:

- **LinkedIn Learning Collections**
- **Please see the HR Department-Wide Training Course Schedule for specific enrollment information on all upcoming training:**
  - https://www.learningcenter.ucsb.edu/sites/default/files/hr_department-wide_training_schedule.pdf
- **Guidance about Leaving the Santa Barbara Area for Holiday Travel**

Following the most recent Stay-At-Home Order issued by the California Department of Public Health, UC Santa Barbara campus medical experts and Santa Barbara County Public Health officials would like to reiterate the strong recommendation that community members avoid traveling during the COVID-19 pandemic. Avoiding travel minimizes the risk to you of getting COVID-19, and it also reduces the risk of bringing the virus back to your family and our community from other areas.

If circumstances require you to travel away from home, medical experts recommend following all CDC guidelines (https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html), including arranging for a COVID-19 test no more than 72 hours before departure.

On return, faculty, staff, and researchers should:

- **Quarantine for 7 days if you have traveled within California, 14 days if you have traveled out of state, as required by the state of California, and do not come to campus other than for testing purposes**
  - Arrange for testing within the last 3 days of your quarantine period after your return to the Santa Barbara area: on days 5-7 if you have been traveling inside California, or on days 12-14 if you have been out of state

- **UCSB Campus Testing** for any faculty, staff or students required to be on campus, or living in campus housing
- **Santa Barbara County Public Health Testing** for faculty and staff not required to come to campus, and
  - If symptoms develop, remain at home and contact the UCSB COVID-19 response team weekdays at 805-893-3113, or at ucsb-covid19@ucsb.edu for the UCSB COVID-19 Call Center; or contact your regular healthcare provider.

UCSB Library has a limited number of ebooks for staff. If you would like to request one, please complete this form.

**BUY FROM THE UCSB BOOKSTORE**

The UCSB Campus Store has print copies for sale. Contact the store here to purchase a copy and have it mailed to you.

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As a follow-up to an earlier D-List Announcement on September 11, 2020, all UCSB employees are required to pass an online training course to reduce potential exposures to COVID-19 in the workplace. It is estimated that 50% of campus personnel have completed the required training. Employees who are currently working on campus must have successfully completed the course. Employees are strongly encouraged to complete the training module as quickly as possible and the training module has a mandatory completion date of December 31, 2020. The “COVID-19 Returning to Work Training” is required by Cal/OSHA and the California Department of Public Health. It is available through the UC Learning Center (UC LMS) and is searchable by title using the “Find a Course function”. The training module takes approximately 20 minutes to complete.

Employees and their supervisors who have not completed the training module should have recently received an email notification from UC Learning Management notifying them of the requirement to complete this course by December 31, 2020. Supervisors have the ability to verify if their direct reports have completed the required training on LMS. If you are a supervisor and unsure how to access this information on LMS, the following link is a tutorial on how to access your staff's training status:

https://www.youtube.com/watch?v=6UrM9esSYYU&list=PLHlqEsWz0OXZc4Ctri_Eai66y3XrS-jls&index=13&pbjreload=101

If you are still unable to view your employees' training, you will need to submit a ticket request to: info@learningc.enter.ucsb.edu

Departments seeking to repopulate office spaces are required to complete a Worksite Specific Safety Plan (WSSP) as part of their established process. The WSSP requires all campus employees to complete the required training module prior to returning to campus.

Thank you for your assistance in ensuring this important training module is completed on time.

Please read below for important information from UCPath regarding year-end tax and payroll. Read closely and mark your calendar for upcoming deadlines.

Remember, all employees — including student employees — need to enroll in MFA with Duo to access UCPath at it.ucsb.edu/ma.

UCPath Notice: Important Year-End Tax and Payroll Reminders

Important security reminder

The internet has been the catalyst for radical new business models across numerous fields and industries. Also, the publication process of scholarly journals has experienced changes in the past 25 years that are more significant than those during the prior three centuries combined, even though articles themselves look much the same as before. The primary technical change has been migration from print to electronic delivery, which has made changes in business models possible. Traditionally, the primary means of collecting revenue for journal publication has been subscription income from readers and from the libraries that serve them. The conversion to electronic publishing allows a potential reversal of the income model so that either authors pay for dissemination or the costs are met by subsidies from universities or scholarly societies. The result of such a reversal is that peer-reviewed articles are made freely available for anyone with internet connection, with no need for payments or registration. This phenomenon has been named Open Access. 1 OA is consistent with the fundamental ethos of science. 2 It makes scientific results easily accessible; it is cost-efficient and extremely convenient for potential readers. Through increased readership, OA increases the impact of science, regarding both the academic impact on the development of science itself and the societal impact on the activities of other stakeholders in society. 3

Open access comes in a number of variations. An article can be openly available at the journal website (“gold OA”), or the author can make an earlier manuscript version available in an open repository (“green OA”). 4 At the journal level, there are further distinctions. A subscription journal can allow authors to pay to make individual articles OA. Such journals are called hybrid OA journals. Other journals may make their full content available after a delay of typically one year, but require subscriptions for immediate access. 5 In this article, we focus only on journals that make all articles available OA immediately, which entails totally refraining from subscription income. Furthermore, full OA journals can either be newly created journals, which are typically electronic only, or established subscription-based journals, which have converted to open access. 6 In both cases, the publisher either charges authors so-called APCs (article processing charge) or finds another means to subsidize costs, including voluntary labor and open source software.
UC Core Competencies - Linked In Learning collections of courses and videos that correspond to the University's core competencies.

Linked In Learning - An online educational platform that helps you discover and develop business, technology-related, and creative skills through thousands of expert-led course videos. Login with a ucsb.edu email address for free access to university employees.

UCSB Library Wiki Blog - contains links to the recordings of webinars the Library has purchased.

Online Learning Opportunities Database - A database of free, on-demand webinars and courses geared towards library professionals.

Desktop Support Training Links - Linked In courses recommended for Slack, Zoom and Google Hangout.

Library of Congress Subject Heading Online Training

ALMA/PRIMO

Ex Libris Knowledge Center--Alma

There is so much here!!!! If anyone feels that they want to test out anything they are learning, they should feel free to practice in the Alma Sandbox.

https://knowledge.exlibrisgroup.com/Alma/Training

SUNYLA Midwinter 2020 Virtual Conference recorded presentations

Life After Migration: Maging Alma/Primo Work for Everyone

http://sunyla.org/sunyla-midwinter-2020/

OCLC Connexion Browser Online Tutorials

We can easily work from home using the Connexion Browser, whereas the Client needs to be installed on your machine by IT. Additionally, the client is not being developed so OCLC is likely to transition to a browser-only cataloging interface in the future. So, why not try out the Connexion Browser now?

https://help.oclc.org/Metadata_Services/Connexion/Connexion_browser_documentation

Prepared for the New RDA: RDA Toolkit

UC does not send W-2 statements by email or text. If you receive an email or text with a link or an attachment for viewing a W-2, it is a phishing scam designed to gain your private information. Do not open attachments or click email links that claim to provide access to your W-2. To access your electronic W-2, always go to UCPath online using a safe known link.

January 15, 2021: Tax information deadline

UCPath begins processing W-2s in late January. To ensure the information on your W-2 is complete, accurate, and reaches you, please take the following steps by January 15.

- Verify your personal email and home address in UCPath online. Even if you opt for a digital W-2, it’s important that UC can reach you.
- Verify your dependents. The Affordable Care Act (ACA) requires UC to make reasonable efforts to obtain Social Security numbers for employees, spouses/domestic partners, and dependents. To review or update your information, log in to UCPath online, then select Employee Actions > Health and Welfare > Dependent Coverage.
- Opt-in to an electronic W-2. Online W-2s are easy, secure, and oh-so-convenient! To sign up, log in to UCPath online, then select Employee Actions > Income and Taxes > Enroll to Receive Online W-2.
- International workers: Verify your GLACIER account information. International employees may receive a W-2 or 1042-S (Foreign Person's U.S. Source Income Subject to Withholding). To ensure your tax information is sent correctly, verify that your personal email and home addresses match exactly in UCPath online and the GLACIER tax database. You may also opt to have an electronic 1042-S through GLACIER. Learn more about Form 1042-S.

Federal and State Earned Income Tax Credit (EITC or EIC)

Had the OA uptake been dependent only on newly founded journals, the development in market share would have been slower than the 1 percent per year experienced during the past two decades. The conversion of existing journals to OA, by making the electronic version free and often continuing to sell print versions to subscribers, has contributed an almost equal share of the OA journals. Converted journals have a significant competitive advantage over newly founded journals since they have established prestige and editorial networks. The most common case is that such journals continue to send print copies to subscribers but make the OA version free, where the OA publishing is subsidized by either the subscription income or (for instance) via society membership fees. In some countries such as Canada, Norway, and Finland, specific funding sources exist in support of the publishing of scholarly journals and in some cases also the conversion to OA. Such funding is more common for society and university publishers. The case of subscription journals converting to electronic-only distribution with APC funding is less common.

Continued

ANNOUNCING D4D 2021, A VIRTUAL EVENT

Designing for Digital 2021 is an ALL online experience. D4D will host a program that aims to approach the library digital experience from a holistic point of view, but we’re emphasizing flexibility in scheduling mixed in with a little fun. You’ll find highly engaging interactivity, networking opportunities for attendees from February 22-25, 2021 with access to the session content for 1 year.

GOT AN IDEA FOR A USEFUL WORKSHOP? SUGGEST AN IDEA

Is there a topic, subject or tool you could use training on right now? Assist our volunteer committee with a suggestion on a topic or instructor as they develop the 2021 workshop offerings.

- Perhaps you find yourself far too busy to submit a talk but you’d like to hear a speaker on a topic
- Do you have an idea for a much needed training session for yourself or your team?
- Have you participated in a lively and engaging talk you wish you could recommend to everyone?

PRESENT AT DESIGNING FOR DIGITAL

We consider library services and overall strategy. We dig into tools and methods, UX in practice, service and physical design, too. We will also look ahead to emerging issues and the future of UX inside and outside of the library. The 2021 Call for Proposals opens October 15, 2020. Check out our Speaking Opportunities.
Restructure and Redesign Project (3R Project)

What is IFLA/LRM?
https://www.loc.gov/catworkshop/RDA2020/index.html

Six modules (with more to come) created by the PCC Standing Committee on Training to prepare catalogers for the introduction of the new RDA Toolkit moving us from an IFLA-based model to a more LRM-based model.

RDA Beta Toolkit

Spend some time familiarizing yourself with the next version of the RDA Toolkit and see what changes to expect in the not-too-distant future. As with the existing RDA Toolkit, this site requires IP address authentication so you will need to be logged in to the campus VPN to access the site. https://beta.rdatoolkit.org/

CNI (Coalition for Networked Information) Videos

FEMA Introduction to Community Emergency Response Teams

Learning and Growth Calendar

Check out upcoming Library events here!

The IRS requires you to complete a new W-4 form each year if you claim exemption from tax withholding. If you wish to claim exemption from withholding in 2021, you must make this choice on UC Path online before February 12, 2021.

Have Questions or Need Help?

Log in to UCPath and select Ask UCPath to submit an inquiry. You may also call UCPath to speak with an associate at (855) 9827284 from 8 a.m. to 5 p.m. (PDT) Monday through Friday.

D4D is a 4 day program of learning and doing, with time for networking.

If you’re already immersed in UX, consider presenting your work and learn from industry pros.

If you’re new to UX, find your people, find where to start and see best practices in action.

If you’re somewhere in between, build new connections in your community and develop a deeper skillset.

http://designingfordigital.com/

REGISTRATION DATES

September 28, 2020  |  Registration Opens
December 31, 2020  |  Early Bird Deadline
February 15, 2021  |  Regular Registration Deadline (one week out)

PROGRAM DATES

October 15, 2020  |  Call for Proposals Opens
December 1, 2020  |  Call for Proposals Deadline
First Week of December  |  Community Vote
January 4, 2021  |  Full Program Announced

Claiming Exemption from Withholding

Developed and maintained by the ACRL Research and Scholarly Environment Committee (ReSEC), the Scholarly Communication Toolkit provides users with a basic understanding of scholarly communication issues in the context of their impact on libraries and offers resources and tools to support librarians as they navigate and transform the scholarly communication landscape. Users can also contribute their own tools or resources to the toolkit, including papers, presentations, handouts, videos, and more. The Toolkit is freely available online and licensed through Creative Commons.
The Program for the Assessment and Certification of the Environment and Sustainability has been working to adapt to the challenges of the COVID-19 pandemic and has thus created the Sustainable Home Office Program for UCSB staff, faculty, and graduate-students! Our typical office assessment and certification service has transformed into a work-from-home informational program to help you reduce your environmental impact while you proceed with this unprecedented academic year.

*This program is designed for anyone with an office (specifically staff, faculty, and graduate students), however it is open to anyone who would like to sign up!*

As Californian’s, we are no strangers to the direct impacts of climate change. From droughts, to flooding, to mudslides, to fires... We’ve seen many of the effects already. As Santa Barbarans, we know the impact the fossil fuel industry can have on our local environment thanks to the oil spill of 1969 that left its mark on our city in the form of seemingly endless tar on our beaches. The COVID-19 pandemic provides us a unique opportunity to look more closely at the environmental impact of our actions in our homes and home offices. If you have been trying to make sustainable adjustments in your lifestyle to reduce your environmental impact, but aren’t sure how or what is the most effective without breaking the bank, this program is for you!

The Sustainable Home Office Program consists of surveys every other week that inform you of various sustainability initiatives you can take part in from home as well as provide you deeper knowledge of UCSB resources that you can easily access from home. Each survey ends with a recommended task for the week that challenges you to dig deeper into your sustainability efforts. The areas addressed in this program include energy, water, waste, purchasing, indoor air quality, zero waste events, and more!

Fill out this survey to be added to the program’s contact list: https://forms.gle/KZsFSPWzKoRTY3geA

Please direct any questions to the PACES Green Certification Coordinator: oliviabindon@ucsb.edu.

The UCSB "COVID-19 Call Center" at (805) 893-3113 is now operational weekdays 8am - 4pm, working with the UCSB COVID-19 Response Team to assist our students, faculty and staff to obtain answers for their questions related to COVID-19 health issues and other campus changes that have resulted from the COVID-19 pandemic. The email address ucsb-covid19@ucsb.edu can also be used for these same purposes.
The COVID-19 Call Center will assist callers to find the correct resource for questions related to the campus COVID Response including medical needs, COVID-19 testing, campus housing, class registration, etc. and refer them to the proper offices and websites, along with receiving reports of positive COVID-19 cases and referring them to the campus COVID-19 case investigators.

The COVID-19 Call Center is managed by Betsy Malear and staffed by non-medical staff, who are working together with the UCSB COVID-19 Response Team which includes Drs. Laura Polito, Dr. Elizabeth Toro, and licensed nurses and other staff to conduct campus COVID-19 testing, and quickly identify positive cases and exposed close contacts in the UCSB community to control spread of the disease.

Mary E. Ferris, M.D., M.A., M.S.Ed.  
(she, her, hers)  
COVID-19 Clinical Advisor  
Office of the Chancellor  
COVID-19 Reporting: (805) 893-3113  

In an effort to better serve Isla Vista and Goleta residents, a state-operated COVID-19 testing site is opening at the Goleta Valley Community Center on Thursday (9/3). The site is moving from Earl Warren Showgrounds. Tests are either no-cost or covered by insurance. Testing appointments can now be made for the Goleta site online at LHI.care/covidtesting or by calling (888) 634-1123. (The Goleta Valley Community Center is located at 5679 Hollister Ave, Goleta)

**SELF-CARE & WELLNESS**

If you have wellness tips to share with the rest of the library, please feel free to send them to Kristy Stahl to be included in next week’s mODE.

Free online classes offered daily! Check out their upcoming schedule HERE!

- Online Meditation hosted by Alice Alldredge Tuesdays and Thursdays 12:10-12:50 pm
- UC Santa Barbara Health & Wellness
- Complete Works: Table Top Shakespeare: At Home
- Mental Health Resources LibGuide

November 16, 2020 to January 8 2021
This year the challenge is all virtual.

Join fellow staff and faculty and learn tips to manage your health and well-being during the holidays, including mindfulness, portion control, and play!

There will be drawings for gifts, including a FitBit, donated by our health plans, Anthem Blue Cross, Health Net & Kaiser Permanente.

Sign up asap - the Challenge begins November 16th!

Please send your preferred email address and any questions to Ginnie Thomas: virginia@ucsb.edu

(ALA & ACRL are committed to supporting our members, staff, and all librarians and library workers during these uncertain times. Now more than ever, academic and research librarians and libraries are essential to a thriving global community of learners and scholars. Whether you are working on campus or supporting your community remotely, ACRL has a variety of resources to help you build your skills, work, and take care of yourself and your community during the COVID-19 pandemic.

Visit the ACRL Pandemic Resources for Academic Libraries LibGuide for updated information, free online professional development, resources for distance education and engagement, best practices, and more.

Thank you for reading this week's mODE. Please contact Kristy Stahl with any suggestions or questions.)