Room 1312

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Powerpoint Presenter/Laser Pointer

This device can be used to wirelessly page through a Microsoft Powerpoint presentations (and potentially other software) using the arrow buttons (< >). It is also a laser pointer, which can be activated by holding the green ( ) button.

The currently deployed model is a Logitech R800.

To use:

- Power On using the switch along the side of the presenter. The laser pointer feature will now function.
- If presentation features are needed, slide the USB receiver out of the base of the handle, and insert it into the computer on which you are presenting:

⚠️ Please remember to turn it off and stow the USB receiver back in the presenter base when done!

Microphones

This room is equipped with microphones for presenter use, generally both a handheld and lapel mic stored in the lectern drawer.
Things to note:

- All Microphones have a power switch, and should be **turned off when stored**, on when in use.
- **Volume**: For rooms with Crestron panels, microphone volume (and all room audio) is controlled via the panel.

![Volume Indicator](image)

- You can only use **ONE of the Microphones at a time**.
- **Batteries**: If the batteries are low, there should be extra batteries available in the same drawer you retrieved the microphone from. Responsibility for stocking batteries falls to the room's managing department, but in an emergency IT support staff may be able to provide some.

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<tr>
<th>Shure Handheld Microphone</th>
<th>Shure Lapel Microphone</th>
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**Video Adapters**

This room is equipped with video adapters for some, but **not necessarily all**, video inputs in case you have a laptop that requires a connection other than HDMI.
To connect such a device:

- Identify the adapter with the appropriate output for your device
- Attach the "HDMI to Display" cable to the HDMI input of the adapter.

| Mini Displayport Adapter | Displayport Adapter |